

Please submit this Grantee Jobs Creation Report as soon as possible after all Grant activities been performed.

**2009/2010 Business Stimulus Fund Grants
Community Stewardship Incentive Program
Grantee Jobs Creation Report**

- A Grantee (county or municipality) awarded a Business Stimulus Fund (BSF) Grant should submit this report to the New Jersey Forest Service as soon as possible after the work has been performed. The NJ Forest Service will not process an invoice for payment of a Grant until it has received this report.
- It is the responsibility of the Grantee to maintain records sufficient to document the information provided herein; and to ensure that its vendors maintain employment and payroll records sufficient to document the information provided in their Vendor Job Creation Report.

Grantee: (name & address of county or municipality)

Grantee's Authorized Representative: (name, title, phone #, fax #, email)

Activity(ies) approved to be carried out per this grant: (check any that apply)

- | | | |
|---|--|--|
| <input type="checkbox"/> Training of staff & volunteers | <input type="checkbox"/> Tree hazard identification plan | <input type="checkbox"/> Storm damage assessment |
| <input type="checkbox"/> Public education & awareness | <input type="checkbox"/> Tree planting | <input type="checkbox"/> Insect & disease management |
| <input type="checkbox"/> Arbor Day activities | <input type="checkbox"/> Tree maintenance | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Tree assessment & inventory | <input type="checkbox"/> Tree recycling | _____ |
| | <input type="checkbox"/> Ordinance establishment | |

Summary of Vendor Reports:

	Vendors paid with grant funding (give name)	Amount (\$) paid to vendor	% of vendor payment funded with BSF Grant monies	
			100%	Other % (specify)
1.				
2.				
3.				
4.				
Total:		\$		

Grantee Signature: _____ (Date)
(Signature of Grantee's Authorized Representative)

Submit copies of all Vendor Jobs Creation Reports as attachments to this report