

- In the table below, report job creation for all work performed (i.e., all services provided) that is to be paid for or reimbursed through this procurement.
- For the purposes of this report, jobs are to be considered to be created only through services provided by the Vendor or the Vendor’s employees or agents. If the procurement is for the purchase of goods only, and not for the provision of services, enter “none” in the table below.

Quarterly Job Creation Report						
Specify Quarter: _____						
	Type(s) of jobs funded directly through this procurement <i>(If services are being paid for through this procurement, give a job title or brief description for each job type employed¹. Use terms that are commonly understood and convey the nature of the work. List only job(s) with work-hours directly funded by this procurement. If no services are being purchased, enter “none.”)</i>	Standard full-time work week for this job type²			# of jobholders (persons) employed in this job type	Total hours worked by jobholders(s) in this job type paid for through this procurement
		40 hr/wk?	35 hr/wk?	other? (specify)		
1.						
2.						
3.						
4.						
5.						
Total # of hours worked as a result of this procurement:						

If, pursuant to this procurement, work is performed in more than one quarter, copy this page and submit a separate **Quarterly Job Creation Report** for each quarter in which work was done.

¹ Examples: tree care worker, landscaper, forestry consultant, construction foreman.

² Give the full-time work week applicable to the job type, even if the individual(s) working the job for this procurement is(are) only working part-time.